



**Great Ogeechee Seafood Festival
2020 Official Event of the
Richmond Hill/Bryan County
Chamber of Commerce**



Dear Prospective Non-Profit Vendor:

Thank you for your inquiry about the *2020 Great Ogeechee Seafood Festival*. Preparations for the festival are well underway and registration forms and policy information are attached.

PLEASE READ ALL INFORMATION THOROUGHLY

The Festival is scheduled – *rain or shine* - on **November 6-8, 2020**

Festival operational days and hours are:

Friday, November 6th	5:00 p.m. to 11:00 p.m.
Saturday, November 7th	10:00 a.m. to 11:00 p.m.
Sunday, November 8th	11:00 a.m. to 5:00 p.m.

Entertainment will be announced as soon as contractual negotiations allow. All the usual fun will be at hand: carnival midway, a big stage of continuous entertainment, arts & crafts, business and non-profit booths, as well as, the delicious food!

After 21 years running, the Great Ogeechee Seafood Festival has undoubtedly become a major coastal event. Committee members can say with all confidence that 25,000+ festival goers will attend. The Great Ogeechee Seafood Festival is the main fundraising event for the Richmond Hill/Bryan County Chamber of Commerce. Funding allows the Chamber to support the business community, assist local non-profit agencies serving Bryan County and contribute to the quality of life in Richmond Hill/Bryan County.

All booths **SOLD-OUT in 2019** so do not delay in getting your completed application and payment submitted immediately. After receipt of all documents and payment, you will receive either an approval or denial letter via email. If you are approved, an email will confirm your booth space. Booth space is first come first serve and will not be reserved until all of the following have been received: complete application, payment and approval letter. Until you receive this information, we cannot guarantee your booth location at the GOSF. Every effort will be made to accommodate your space requirements and preferences, however; we will not be confirming your exact location until a later date.

Thank you,

Great Ogeechee Seafood Festival Committee

2020 Great Ogeechee Seafood Festival
NON-PROFIT BOOTH GENERAL GUIDELINES

- I understand that all information, updates, etc. regarding the 2020 GOSF will be sent via the email address listed on the application
- All applications are subject to review by the GOSF Committee
- You will receive an accepted/declined notice via email after your application has been reviewed by the GOSF committee
- Non-Profit agencies/organizations must be based in or serve Bryan County residents
- **Proof of Non-Profit (501-C3) status is required at the time of application**
- No booth sharing is permitted
- A 10X10 A/C Booth site receives 3 vendor passes and 1 parking pass
- A limited number of additional vendor passes may be purchased in advance of the festival
- NO additional parking passes will be available
- Limited power (via generators) is available (Please note in the special instructions portion of the application if your booth requires power)
- No raffles will be permitted. An 'Opportunity to Win' may be offered during the festival and all drawings shall take place after the Festival closes on Sunday at 5:00 p.m.
 - **Note:** The Great Ogeechee Seafood Festival, Richmond Hill/Bryan County Chamber of Commerce, their employees, volunteers or committee members are not responsible for any *Opportunity to Win* or prize distribution.
- No "hawking" or shouting from booth or pathway and no harassing festival goers
- **The name and logo of *The Great Ogeechee Seafood Festival* is a registered trademark and requires written consent to be used by anyone (i.e. advertising, solicitations, press releases, flyers, brochures, social media, etc.). If you would like prepped, approved marketing items for social media please request it in the special instructions portion of the application**
- We strongly encourage that all booths be decorated in a festive manner
- **No refunds will be issued due to inclement weather and No refunds will be made after **August 30, 2020****

_____ **Initial if read**

2020 Great Ogeechee Seafood Festival
NON-PROFIT BOOTH GENERAL GUIDELINES

- Incomplete applications and/or applications without payment will not be processed
- Please complete the application legibly (Print is preferred)
- The GOSF is not responsible for any damages or theft of items left in the park
- No “Yard Games” are permitted (i.e. corn hole, yard darts, etc.)
- Booth must be manned and operational throughout the entire festival
- Please keep a copy for your records and reference
- More details on all of this information will be included in the Non-Profit Booth packet which you will receive prior to the festival
- **There is no guarantee that non-profit booth fee will be refunded. This will be determined by the Executive Committee of the GOSF once the current year’s festival’s finances are finalized.**
- **Vendor Packet Pickup – Local Vendors: October 28th, 29th and 30th from 10:00 a.m. – 7:00 p.m.**
- **Vendor Packet Pickup – Out of Town Vendors: November 4th from 9:00 a.m. – 12:00 p.m.**
 - If you cannot make one of the dates, please call (912) 756-3444 to discuss options
 - Your packet can be mailed for an additional \$10.00. Please list in the **special instructions** portion of the application if you will need your packet mailed and the \$10.00 shipping fee will be added to your payment amount

Please list informational material to be distributed at booth: (Only approved items can be displayed)

Please review and READ all of the information included in this packet CAREFULLY.
Your signature below signifies that you have read, understand, and agree to all of these guidelines.
Any violations of these rules will be cause for assessment of additional fees or exclusion from this year’s and/or future GOSF events.

Signature:			Date:	
-------------------	--	--	--------------	--

**2020 Great Ogeechee Seafood Festival
NON-PROFIT BOOTH REGISTRATION FORM**

Please PRINT Legibly

1. Company/Organization Name: _____

2. Vendor Contact Name: (This is the main person responsible for the booth)

3. Mailing Address: (This is also the address that refunds, if any will be sent)

4. Cellphone: _____

5. Email:(All communication will be thru email) REQUIRED

6. Website (if applicable): _____

7. How many additional vendor passes will you need (if any)? _____

Special Instructions:

Space Rental Costs: Effective January 2020

Booth Site Size	Before August 30 th	Initial Choice	After August 31 st	Initial Choice
10 x 10 Booth Site (3 Vendor passes/1 parking pass)	\$150.00		\$200.00	

- **Must return the following to RHBC Chamber of Commerce - 2591 US Hwy 17, Suite 100 Richmond Hill, GA 31324 or email forms to info@GoSeafoodFestival.com**
- **Completed/Signed: Registration Form, Hold Harmless, Signed Guidelines, Proof of 501C3 & Payment**
- **Checks payable to Great Ogeechee Seafood Festival (or GOSF)**
 - **Payments may also be made online via credit card, or by calling the Chamber at 912-756-3444**
 - **No personal checks will be accepted after September 27, 2020**
 - **You will be assessed any NSF fees**

**2020 Great Ogeechee Seafood Festival
Richmond Hill, Georgia**

Hold Harmless Agreement

The undersigned, for and in consideration of the benefits to be derived from participation in the 2020 Great Ogeechee Seafood Festival, does hereby release, indemnify and hold harmless the City of Richmond Hill, the RHBC Chamber of Commerce, organizers of the Great Ogeechee Seafood Festival, and each of their agents, officers, volunteers and assigns (hereinafter referred to as the "Released") from any and all liability, claims, demands, and causes of action whatsoever, arising out of contract, express or implied, or related to any loss, damage/injury sustained by the Undersigned, its employees, agents and/or property. The undersigned hereby affirms that this agreement shall apply to any and all loss, damage or injury, and whether caused directly or indirectly through the negligence of the Released.

The Undersigned further agrees to release, indemnify and hold harmless the Released from any liability, damage and/or judgment, including all costs and attorney's fees incurred in defense of any claim arising from the undersigned's participation as a volunteer, vendor or sponsor of the 2020 Great Ogeechee Seafood Festival. This agreement shall extend and be binding on all heirs, assigns, successors and any persons who may make claim through the undersigned.

In the event legal action is required to determine the rights of the undersigned or the released under this agreement, the prevailing party in such an action shall be entitled to attorney's fees and any costs associated with the same.

Media Release

The undersigned hereby authorizes the use, copyright and publication of the undersigned's image or voice if captured during the event by camera or recording. It is further acknowledged that the same may be used for any purpose such as illustration, promotion or advertising.

The undersigned has read and does fully understand the above, and by signature below, does intend to be bound by the terms and conditions detailed herein.

Date: _____

Print Name: _____

Participant's Signature: _____

Organization Name: _____

Phone Number: _____

Rec'd by, Committee Member: _____